Secretarial Notes
Regional Planning Affiliation (RPA)
Technical Advisory and Policy Board Joint Meeting

Date: Thursday, March 27, 2025
Time: 9:00 a.m.
Place: Zoom

Technical Advisory Board Members Present:

☒ **Todd Kinney, (Chair)**
Engineer, Clinton County
☐ *(proxy Erin George)*

☒ **Russell Weber**
Engineer, Dubuque County
☐ *(proxy Harley Pothoff)*

☒ **Rafe Koopman**
Delaware County Engineer
☐ *(proxy Jeff Madlom)*

☒ **Jayden Scheckel**
Engineer, Jackson County
☒ *(proxy Don Schwenker)*

☐ **Tim Vick, (Vice-Chair)**
City of Manchester
☒ *(proxy Connie Behnken)*

☐ **Josh Boldt**
City of Maquoketa
☐ *(proxy Diane Frandsen)*

☐ **Steve Lindner**
City of DeWitt

☐ **Jason Craft**
City of Clinton
☐ *(proxy Matt Brooke)*

☒ **Gail Kuhle**
Regional Transit Authority
☐ (proxy Stacie Scott)

☐ **Dennis Hart**

☐ **Randy Zobrist**
Clinton MTA Riverbend Transit

☐ **Vacant**
ECIA Executive Director
☒ (proxy Holly McPherson)

Policy Board Members Present:

☒ **Wayne Kenniker**
Dubuque County
☐ *(proxy Harley Pothoff)*

☒ **Don Schwenker**
Jackson County
☒ *(proxy Jayden Scheckel)*

☐ **Jeff Madlom (vice-chair)**
Delaware County
☒ *(proxy Rafe Koopman)*

☐ **Erin George**
Clinton County
☒ *(proxy Todd Kinney)*

☒ **Connie Behnken**
City of Manchester
☐ *(proxy Tim Vick)*

☒ **Steve Hasenmiller**
City of DeWitt
☐ *(proxy Steve Lindner)*

☐ **Tom Messerli**
City of Maquoketa
☐ *(proxy Josh Boldt)*

☒ **Scott Maddasion (Chair)**
City of Clinton
☐ *(proxy Jason Craft)*
☐ *(proxy Matt Brooke)*

☒ **Kelley Brown**
Small Cities, Jackson County
☐ *(proxy vacant)*

☒ **MaryAnn Knapp**
Small Cities, Dubuque County
☐ *(proxy Andy Katrichis)*

☐ **Linda Gaul**
Small Cities, Delaware County
☐ *(proxy Donna Boss)*

☐ **Andrew Kida**
Small Cities, Clinton County

☐ **Hector Torres-Cacho***
IA DOT

☒ **Nin Flagel**
Transit Representative (RTA)

☐ **Vacant**
ECIA Executive Director
☒ (proxy Holly McPherson)

Others Present: Janet Berger

Staff Present:

☒ Chandra Ravada
Transportation Director

☒ Sarah Berning
Project Services Manager

☒ Dan Fox
Senior Planner

☒ Jack Studier
Planner

A quorum was present. *Non-Voting Advisory Member

Call to Order

The RPA Technical Advisory Board meeting was called to order by RPA Technical Advisory Board Chair, Todd Kinney at 9:01 a.m.

The RPA Policy Board meeting was called to order by RPA Policy Board Chair, Scott Maddasion at 9:01 a.m. Introductions were made at this time.

Review/Approve the revised Agenda for the Thursday, March 27, 2025 Technical Advisory Board and Policy Board joint meeting

Motion by Koopman, second by Kuhle from the RPA Technical Advisory Board to approve the revised agenda for Thursday, March 27, 2025, RPA meeting. The motion passed unanimously.

Motion by Behnken, second by Schwenker from the RPA Policy Board to approve the revised agenda for Thursday, March 27, 2025, RPA meeting. The motion passed unanimously.

Review/Approve the minutes and receive and file the secretarial notes from Thursday January 23, 2025 RPA Technical Advisory Board and Policy Board joint meeting

Motion by Kuhle, second by Koopman from the RPA Technical Advisory Board to approve the minutes and receive and file the secretarial notes from Thursday January 23, 2025 RPA Technical Advisory Board meeting. The motion passed unanimously.

Motion by Flagel, second by Schwenker from the RPA Policy Board to approve the minutes and receive and file the secretarial notes from Thursday January 23, 2025 RPA Policy Board meeting. The motion passed unanimously.

Review/Approve Draft Fiscal Year 2026 RPA 8 Transportation Planning Work Program (TPWP)

Ravada stated the work staff will be focusing on the short and long range transportation plans, STREETS project phase II, SMART project and IL35 Special Planning Research project. Ravada stated the Board has a month to review and recommend any changes.

Discussion followed.

Motion by Koopman, second by Scheckel to recommend approval to the RPA 8 Policy Board the Draft Fiscal Year 2026 RPA 8 Transportation Planning Work Program (TPWP). The motion passed unanimously.

Motion by Behnken, second by Hasenmiller to approve the draft Fiscal Year 2026 RPA 8 Transportation Planning Work Program (TPWP). The motion passed unanimously.

Review/Approve amendments to Federal Fiscal Year (FFY) 2025-2028 RPA 8 Transportation Improvement Program (TIP)

Motion by Knapp, second by Behnken to open the public hearing. The motion passed unanimously. The public hearing was open at 9:09 a.m.

Ravada reviewed the amendments to the TIP

- In the City of Clinton, on 4th Ave N, from College Ave 2.2 miles to 7th Ave North, PCC pavement, grade and replace.
- In the City of Farley, on Jacoby Dr W, PCC Pavement, grade and new.
- In the City of Monmouth, Beers Creek, bridge replacement.
- Dubuque County, on Flannagan Rd, over creek, bridge replacement.
- Dubuque County, on Hannah Rd, over Middle Fork Little Maquoketa River, bridge replacement.
- Clinton County on E 50, from 432nd Ave W 5.2 miles to 148th St Bryant. HMA Resurfacing and cold-in place recycling.

Motion by Hasenmiller, second by Kenniker to close the public hearing. The motion passed unanimously. The public hearing was closed at 9:13 a.m.

Motion by Scheckel, second by Koopman to recommend approval to the RPA 8 Policy Board the amendments to Federal Fiscal Year (FFY) 2025-2028 RPA 8 Transportation Improvement Program (TIP). The motion passed unanimously.

Motion by Behnken, second by Flagel to approve the amendments to Federal Fiscal Year (FFY) 2025-2028 RPA 8 Transportation Improvement Program (TIP). The motion passed unanimously.

Review/Approve Fiscal Year 2026 Passenger Transportation Plan (PTP)

Motion by Flagel, second by Behnken to open the public hearing. The motion passed unanimously. The public hearing was open at 9:15 a.m.

Studier stated the PTP is the MPO planning document that covers transit and other forms of passenger transportation. The PTP is a joint document between Regional Planning Affiliation (RPA) and DMATS. Fox stated the PTP covers four counties; Delaware, Dubuque, Jackson and Clinton. It also covers four transit systems; RTA, The Jule, Riverbend Transit and Clinton MTA. The primary purpose of the PTP is to cover needs based justifications for transit systems. PTP is required to be updated every five years.

Motion by Kuhle, second by Scheckel to recommend to the RPA 8 Policy Board approval of the Fiscal Year 2026 Passenger Transportation Plan (PTP). The motion passed unanimously.

Motion by Schwenker, second by Kenniker to approve the Fiscal Year 2026 Passenger Transportation Plan (PTP). The motion passed unanimously.

Motion by Behnken, second by Hasenmiller to close the public hearing. The motion passed unanimously. The public hearing was closed at 9:20 a.m.

Comments from the public

No comments at this time.

Other Business and Announcements

TAP Applications
Fox informed the board that staff were seeking TAP applications and are due April 25th.

Small City Funds
Ravada informed the board staff are now taking applications.

Adjournment

Motion by Kuhle, second by Koopman to adjourn the Thursday, March 27, 2025, RPA Technical Advisory Board meeting. The motion passed unanimously. The meeting adjourned at 9:24 a.m.

Motion by Kenniker, second by Knapp to adjourn the Thursday, March 27, 2025, RPA Policy Board meeting. The motion passed unanimously. The meeting adjourned at 9:24 a.m.

Respectfully,

Chandra Ravada
Transportation Director